

Marin OA Intergroup Meeting – March 20, 2021

PRESENT: Kyra, Jim, Nancy N, Laura B, Deborah, Curtis, Shannon, Ellen N, Beth R, Ron C

- **Committee Board/Committee Reports**

- Chair: Kyra has focused on looking for a treasurer – so far unsuccessfully – and a Zoom coordinator
- Vice-Chair: Kyra reporting for Jill. Got job descriptions to Shannon for posting, hasn't reached out to Committee chairs yet. The Board has to decide on abstinence requirements and get that info to Shannon. Shannon will be cleaning up the job descriptions already posted.
- Secretary: Will in future take more accurate notes of votes – who makes a motion, who seconds, and the number of votes
- Treasurer: We need to discuss insurance in light of in-person meetings beginning to open up. There is a discrepancy between the register and the bank balance, which Beth will go back and correct. This last month we brought in \$155 in 7th tradition and paid out \$50 to Mary; for the year we're slightly behind. When we made the \$2000 donation last year to WSO, it came out of our operating expense. Beth is hesitant to donate any more money, having donated \$4000 to WSO last month, until we see how the next few months work out – with start of in-person meetings possibly happening. She offers to continue as Treasurer for one more month since her plans are moving slower than expected.
- Outreach: Deborah has been sending announcements on to Board members and Reps, and was glad to hear we're receiving them. The latest was on reaching out to mental health professionals. She wonders what to do about it. Curtis suggests it's an action item. Kyra thinks it would be a

great idea to pursue. It's too time consuming for Shannon to post these announcements on the website. She thinks we need dedicated members to do this and is willing to train them. Deborah wants to be trained to do this herself.

- Public Information: Trusted servants are updated on the website, Shannon feels some hesitance about personal info being on the website but did it since this was sent to her. She asked Mary to create an archive page for our older documents. She has posted the Board job descriptions on the website.
- Twelfth Step Within: Marcy not present
- Women's Retreat: nothing to report
- New Business
 - **Donating Message** – Beth says there is a Paypal fee and a credit card fee if a fellow pays with a credit card. She will research and get back to us on exactly how much of a percentage Paypal charges. We discussed having a message on the website on how to donate with a work-around so that donations can avoid the Paypal fee. Curtis points out that it is a tradition to pay our operating expenses, and the Paypal fee is one established for non-profits like us. We agreed to keep the current Paypal payments as they are. When Beth gives us the exact percentage charged, this information can be passed on to the meetings so fellows can make an informed decision about how they want to donate. Kyra will talk to the meeting Treasurer who is giving out misinformation on this point.
 - **Identifying/Recruiting New IG Treasurer** – The responsibilities of the Board Treasurer include managing our bank account, Paypal account, and Zoom account (although we are looking for someone to take

over this part). The requirements for Board Treasurer are 1 year's abstinence, 2 year commitment, and proficiency in Quicken and Excel. Rosie is the owner on our bank account, Beth is a signatory as well as one other person, maybe Keeley. Curtis suggests our ultimate intention is to have only the Treasurer and the Board Chair as signatories on the bank account. Zoom is related to the Treasurer's email and paid for thru the debit card linked to our checking account. When we no longer carry Zoom, we must cancel that account; we are up for annual renewal in June or July, and before that time our debit card needs to be updated on the account as the expiration date has changed. Paypal is based on Treasurer's email address, monies come into our Paypal account and Treasurer transfers them over to our bank account once a month. Kyra encourages us to approach potential candidates for both Treasurer and Zoom Manager.

- **In-person Meeting** – Beth announces the Unitarian Church is open for in-person meetings with very strict guidelines including contact tracing. Marin Lutheran is planning to open in April. If a meeting decides to meet in person, we need to renew our insurance. Kyra says we need to let her know ASAP if a meeting makes this decision. She asks if we want to meet in person as a Board. At present the opinion is no. As an Intergroup, we need to maintain a Zoom account for meetings that want to continue on line. Kyra has been telling potential Zoom managers that their job wouldn't be long-term, but it may be if some meetings want to continue on Zoom. Beth says it's not a hard job. Shannon asks if the meetings might be in-person and

Zoom at the same time. Beth says she doesn't know how to make a meeting hybrid and suggests that once a meeting goes back to in person, it can't be virtual as well without a significant investment in technology (camera, large screen). Marin Lutheran said they would support hybrid meetings if we want to do this. Kyra says we need to support our meetings, according to what each one decides. We would be paying insurance for all the meetings even if some remain virtual. She suggests letting the meetings decide at the rate they are ready to do so.

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- Ongoing Business
 - Open IG service positions – Region 2, Treasurer, Special Events, World Service Rep, Young Person's Rep, Zoom Manager

Next IG Meeting – Saturday, April 17, 2021